



Asbestos Management Plan

The Asbestos Management Plan is based on best practice advice from Lancashire County Council.

The implementation of this policy will be monitored by: The Headteacher /Premises Manager and the Deputy Headteacher in consultation with the Leadership Team, Health and Safety Co-ordinator and the nominated Health and Safety Governor.

Policy Created:	June 2018		
First Presented to Governors for approval:	Finance, Buildings and Health & Safety Committee September 2018		
Proposed Review Cycle/Next Date:	Annual	September 2019	
Approved by (Headteacher)		Approved by (Governor)	
Date:		Date:	
Policy Review History			
Date:	October 2019	Date:	
Key Changes:	Key Changes:	Key Changes:	
<ul style="list-style-type: none"> Date only 			
Presented to Governors:	Presented to Governors:	Presented to Governors:	
Staffing, finance, buildings, health & safety committee 07/10/2019			

Asbestos Management Plan

Responsible Persons

Premises Manager: Linda Pye, Headteacher

If the Headteacher is not available / on site other responsible and trained persons are:

Health and Safety Co-ordinator: Jules Wilkin (trained 30.1.18)

Site Supervisor: Ian Anderson (trained 30.1.18)

Other persons who can direct any person to the asbestos file and register:

Deputy Headteacher: Lee Dougan

Office Manager: Bev Jenkins

Asbestos Register

The register is kept up-to-date on the PAMs system. An up-to-date copy is kept in the contractors signing in file and the Asbestos file.

Contractors signing in file: Available at all times at the main entrance, signing in counter.

Asbestos File: available at all times in the main office, at the school entrance.

Asbestos Inspection record

Inspection records are kept with the register in the asbestos file. These are made available to contractors.

Also kept in the file are the asbestos survey reports.

Schedule for monitoring ACMs and Records

Monitoring is carried out termly by the Headteacher and site supervisor. Records of the monitoring are kept in the Asbestos File

Communication

This plan is communicated to all staff on induction to school.

A copy of the plan is attached to the asbestos register, made available to contractors.

The Asbestos Plan is available to all staff on the school website in the Policy Health and safety section.

Asbestos Emergency Flowchart

This flowchart is available to all staff and contractors, on the website and in the Asbestos file